



Essex County Council



**Epping Forest
District Council**

***ECC/EFDC LOCAL HIGHWAYS PANEL
Thursday, 26th June, 2014***

You are invited to attend the next meeting of the **Local Highways Panel**, which will be held at:

**Committee Room 2, Civic Offices, High Street, Epping
on Thursday, 26th June, 2014
at 6.30 pm .**

**Glen Chipp
Chief Executive
Epping Forest District Council**

**Democratic Services
Officer:**

Jackie Leither, Democratic Services. Tel: 01992 56 4756
Email: democraticservices@eppingforestdc.gov.uk

Members:

County Councillors:

J Knapman, Mrs R Gadsby, A Jackson, Mrs V Metcalfe, Mrs M McEwen, C Pond and
J M Whitehouse

District Councillors:

R Bassett, G Chambers, K Chana, T Church, P Keska, Mrs J Lea and L Mead

In attendance by invitation: District Councillor G Waller, County Councillor E Johnson

PLEASE NOTE THAT THIS MEETING IS ONLY OPEN TO MEMBERS OF THE PANEL
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1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. MINUTES (Pages 3 - 8)

To confirm the minutes of the last meeting of the Local Highways Panel held on 28 April 2014.

4. SCHEMES APPROVED BY CABINET MEMBER

County Highways Officers to report on Schemes approved by the Cabinet Member as requested at the last meeting.

5. POTENTIAL SCHEME LIST 2014-15 (Pages 9 - 18)

Potential scheme lists by division for consideration are attached.

6. ANY OTHER BUSINESS

7. DATE OF NEXT MEETING

ECC/EFDC LOCAL HIGHWAY PANEL MINUTES

Committee: ECC/EFDC Local Highways Panel **Date:** Monday, 28 April 2014

Place: Committee Room 2, Civic Offices, High Street, Epping **Time:** 6.30 - 7.20 pm

Members Present: **County Councillors:**

Councillors J Knapman (Chairman), Mrs R Gadsby, J Knapman, A Jackson, Mrs V Metcalfe, Mrs M McEwen, C Pond and J M Whitehouse

District Councillors:

Councillors R Bassett, K Chana, T Church, P Keska, Mrs J Lea, L Leonard and Ms S Watson

Apologies: D Sprunt (Principal Transportation Co-Ordinator – ECC)

Officers Present: K Durrani (Assistant Director (Technical Services)), S G Hill (Assistant Director (Governance & Performance Management)), J Leither (Democratic Services Assistant), J Simmons (Highways Liaison Officer, ECC), P Wright (Design & Consultancy Manager – Essex Highways) and K Shenton (ECC)

43. MINUTES

RESOLVED:

That the minutes of the meeting held on 27 February 2014 be taken as read and signed by the Chairman as a correct record.

44. ANY OTHER BUSINESS

Advice from the Chairman

The Chairman advised the Panel on how future meetings of the LHP should progress (attached appendix, previously circulated).

Members requested a list of the schemes that had been approved by the Portfolio Holder be brought to the next meeting of the Local Highways Panel.

RESOLVED:

That an approved list of schemes by the Portfolio Holder be brought to the next meeting.

45. SCHEME RECOMMENDATIONS 2012/13

Members noted the Scheme Recommendations Schedule for 2012/13. Meetings had taken place with the Divisional Members and County Officers where the scheme progress had been discussed.

46. SCHEME RECOMMENDATIONS 2013/14

Members noted the Scheme Recommendations Schedule for 2013/14. Meetings had previously taken place with the Divisional Members and County Officers where the schemes progression had been discussed.

47. NEW SCHEME PROPOSALS

Members considered the schedule of Proposed New Schemes.

Buckhurst Hill & Loughton South Division

Councillors Metcalfe and Watson confirmed that Scheme 2 would progress.

AGREED:

That Scheme 2 for Buckhurst Hill & Loughton South Division as listed on the Proposed Scheme List 2013/14 were agreed.

Chigwell & Loughton Broadway Division

Councillors Knapman and Chana advised that Scheme 5, Vicarage Lane, junction with Manor Road be put on hold. Councillor Knapman stated that he had published the feasibility report to the Parish Council and advised that the house on the corner of this junction had a row of trees which obscured the view to motorists and that he would write to the owners of the house and ask if they could come to some agreement regarding moving the trees.

The Councillors confirmed that the remaining schemes for the Chigwell & Loughton Broadway Division as shown on the Proposed Scheme List 2013/14 were to progress.

AGREED:

- (1) That Councillor Knapman would write to the owners of the corner house with regard to moving the trees; and
- (2) That the remaining schemes for the Chigwell & Loughton Broadway Division as listed on the Proposed Scheme List 2013/14 were agreed.

Epping & Theydon Bois Division

Councillors Whitehouse and Church advised that Scheme 10 be removed from the list and be put on hold for consideration at another time.

The Councillors confirmed that Scheme 15, options 1 and 3 should progress.

Councillors Whitehouse and Church advised that the remaining schemes for the Epping & Theydon Bois Division as listed on the Proposed Scheme List 2013/14 were agreed.

AGREED:

- (1) That Scheme 10 be removed from the list;
- (2) That Scheme 15 options 1 and 3 to progress; and

- (3) That the remaining schemes for Epping & Theydon Bois Division as listed on the Proposed Scheme List 2013/14 were agreed.

Loughton Central Division

Councillors Pond and Leonard advised that Scheme 18 would be put on hold for consideration at another time.

The Councillors confirmed that the remaining schemes for the Loughton Central Division as shown on the Proposed Scheme List 2013/14 were to progress.

AGREED:

- (1) That Scheme 18 be put on hold until further notice; and
- (2) That the remaining schemes for the Loughton Central Division as listed on the Proposed Scheme List 2013/14 were agreed.

North Weald & Nazeing Division

Councillors Jackson and Bassett advised that Schemes 24, 26, 27, 29 and 30 would be removed and added to the on hold list.

The HLO stated that Scheme 28 would be passed to the Rangers list as the vegetation needed to be cut back.

The Councillors agreed that the remaining schemes for the North Weald & Nazeing Division as shown on the Proposed Scheme List 2013/14 were to progress.

AGREED:

- (1) That Schemes 24, 26, 27, 29 and 30 would be removed from the Proposed Scheme List and put on hold for future consideration:
- (2) That Scheme 28 would be passed to the Rangers; and
- (3) That the remaining schemes for the North Weald & Nazeing Division as listed on the Proposed Scheme List 2013/14 were agreed.

Ongar & Rural Division

Councillors McEwen and Keska advised that Scheme 46 for 2 wooden bus shelters in High Street, Ongar were to progress. Members noted that the Parish Council would be asked to pay the difference between metal bus shelters and the wooden bus shelters that were requested.

The Councillors requested that the PRow team look into a more cost effective solution for Scheme 48 and report back.

The Councillors confirmed that the remaining schemes for the Ongar & Rural Division as listed on the Proposed Scheme List 2013/14 were to progress..

AGREED:

- (1) That the additional cost of installing 2 wooden bus shelters in High Street, Ongar be paid by Ongar Parish Council;
- (2) That a more cost effective solution for Scheme 48 be looked into and reported back; and
- (3) That the remaining schemes for the Ongar & Rural Division as listed on the Proposed Scheme List 2013/14 were agreed.

Waltham Abbey Division

Councillors Gadsby and Lea advised the Panel that Schemes 51, 54, 55 and 56 would progress.

AGREED:

That schemes 51, 54 55 and 56 for the Waltham Abbey Division as listed on the Proposed Scheme List 2013/14 were agreed.

48. FEASIBILITY STUDIES AND DESIGNS

Members noted the Feasibility Studies and Designs Schedule.

49. DATE OF NEXT MEETING

It was agreed that the next meeting would be held on Wednesday 23 July 2014 at 6.30pm in Committee Room 2 at the Civic Offices, Epping Forest District Council.

CHAIRMAN

Presentation of Data to Essex County Council / Epping Forest District Council Local Highways Panel

The current procedure is repetitive and lacks clarity. It also leads the meetings into going over the same issues notably failures to get approved programmes completed on the ground.

This needs to be addressed so that meetings are not seen predominantly as a waste of time. I would therefore like data presented in the following ways:

(1) Completed schemes

Scheme location, brief description of scheme, completion cost, no longer recorded one year after completion. For noting only.

(2) Approved Schemes

Approval dates by LHP and Portfolio Holder: target completion date; cost. To be discussed only if explanation of lateness in completion or changing costs are required. If scheme is likely to be delayed by more than 3 months beyond its target date then the officer responsible must be present at the first available meeting to explain the delay and to provide a solution which speeds up delivery. A new delivery date must be provided.

(3) Future Schemes and Budget availability

This should be the major function of the LHP Meetings ie the decision making on new schemes emanating from members or other local bodies (preferably via the local committee members).

Schemes should have been put forward via LHP officers so that when they come to the LHP Meeting they have been initially examined and priced.

It is likely that members will still turn up on the night with other schemes and these will simply be recorded taken away for examination and costing before returning in order that a decision can be taken at the LHP Meeting.

Given the now planned meetings between ward members and officers . The full LHP Meetings will only need to concentrate on New Proposals and failures to meet target dates. Then we might have a chance to drive projects forward and get some openness and accountability into the delivery of projects.

John Knapman
Chairman, Local Highways Panel

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ECC/Epping Forest District LHP - Proposed Scheme List 2014-15 (Version 17)

Ref No.	Scheme code	NEW	Town	Location	Description	Est. Budget	Requested date if known	Requested by	RAG	Status
BUCKHURST HILL & LOUGHTON SOUTH DIVISION										
BH&LS - Minor Schemes										
1	LEPP132033		Loughton	Parndon House, Valley Hill	Cars parked on verge causing damage. Investigate laybys or measures to restrict parking on frontages	£4,000	July 2013	Cllr	Green	Option for £4k feasibility study for laybys and or frontings to verges. Div. Member to discuss with town Cllr

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Ref No.	Scheme code	NEW	Town	Location	Description	Est. Budget	Requested date if known	Requested by	RAG	Status
CHIGWELL & LOUGHTON BROADWAY DIVISION										
C&LB - Minor Schemes										
2	LEPP132060		Loughton	Ibbetson Path j/w Westall Rd	Install no entry from Westall Rd 7.30-9.30 am to prevent morning rat run		Nov 2013	Cllr JK	Red	Possibly shared with LC. Validation shows against policy
3	LEPP132061		Chigwell	Forest Lane j/w Manor Rd B173	Install no entry from Manor Rd 7.30-9.30 am to prevent morning rat run and traffic shooting across from New Forest Lane		Nov 2013	Cllr JK	Red	Not within policy. There is no rational for restricting traffic in this road which is available to users and maintained at the public expense.
4	LEPP142002		Chigwell	Vicarage Lane j/w Manor Road	Junction improvements	£118K		Cllr JK	Green	This is the scheme resulting from Feasibility Study under LEPP002015

ECC/Epping Forest District LHP - Proposed Scheme List 2014-15 (Version 17)

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EPPING & THEYDON BOIS DIVISION										
E&TB - Minor Schemes										
5	LEPP132064		Epping	Theydon Road	Properties on a bend with limited visibility. Residents at Holly cottages having problems accessing their properties			Cllr JW	Red	Extending speed limit rejected. Against policy. Cllr to consider redefining problem
6	LEPP132037		Epping	Cottis Lane, High St B1393	Narrow lane off High St used as short cut. Danger to pedestrians and congestion. Close or restrict access	£10,000	July 2013	Cllr JW	Green	Validation results 27/01/14 - Suggested Feasibility study to fully consider options, with Public Consultation on any proposals
7	LEPP132049		Epping	Bury Lane, Epping	St Johns School has relocated (Sept 2013). For the existing 40 to be reduced to 30 (Highfield Green to the cemetery)	£420	Sept 2013	School	Green	Scheme validation process requires two speed surveys

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LOUGHTON CENTRAL DIVISION										
LC - Minor Schemes										
8	LEPP132050		Loughton	A121 Church Hill j/w Kings Green/York Hill/Pump Lane	HGVs, especially international drivers, accessing residential roads in Loughton north of A121. 3 junctions highlighted by Cllr in the conservation area.	Option 1 £4,500 or Option 2 £15,000	Nov 2013	Cllr CP	Green	Scheme Validated 27/01/14 - at each of three junctions - Option 1 - Two Unsuitable for HGVs signs, Option 2 - Two 7.5T Weight Limit and Except for Loading signs (need to check TRO)
9	LEPP132060		Loughton	Ibbetson Path j/w Westall Rd	Install no entry from Westall Rd 7.30-9.30 am to prevent morning rat run		Nov 2013	Cllr JK	Amber	Possibly shared with CLB. Submitted for validation
10	LEPP132067		Loughton	Brook road j/w Alderton Hill	Vehicles having difficulty exiting Brook Road on to Alderton Hill				Amber	The new mini roundabout going in at Alderton Hill jw Borders Lane may affect traffic movement patterns in the area – recommend speed surveys carried out after the new mini has been in for a while.

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NORTH WEALD & NAZEING DIVISION										
NW&N - Minor Schemes										
11	TBC		Nazeing/ Bumbles Green	Back Lane j/w Nazeing Common	Junction Improvements. Due to the speed of vehicles along Nazeing Common they feel that there is insufficient time for vehicles to pull out of Back Lane safely.			Cllr RB	Red	Scheme validated - recommendation not to proceed with scheme no accident history could cause extra signage. Speed survey Sept 2013 - results 47-49mph in 60. Cllrs to consider.
12	LEPP132056		Nazeing	North St, Pecks Hill, Sedge Green.	Solutions to speeding concerns and volume HGV flouting weight limit. Request for Speed Reduction / HGV Prevention / VAS		Nov 2013	Cllr RB	Amber	Speed survey ordered on North St just south of Lake Rd. Sent for validation
13	LEPP132055		Nazeing	Middle St (30mph) near Hoe Lane, EN9 2LG	Speeding concerns at accident black spot - request for speed reduction / traffic calming / VAS		Nov 2013	Cllr RB	Amber	Speed survey ordered. Sent for validation
14	LEPP138003		Roydon Hamlet	Tinkers Lane off Tylers Road	Access ? Tinkers Lane is a PRow Bridleway 203-37. 40 mph limit applies along Tylers Rd.		Nov 2013	Cllr AJ	Amber	Extent of highway results returned. Cllr to define scheme request
15	LEPP132057	NEW	Roydon	Epping Rd	On behalf of blind/partially sighted resident request for 2 blind/disabled person warning signs and 2 slow roundels on road		Nov 2013	Essex Cares/ Parish	Amber	Sent for validation
16	LEPP132062	NEW	Nazeing	Nazeingbury Parade, Nazeing Road	Parking on carriageway causing congestion/safety issues			Cllr	Red	Validation advises that query is sent to Parking Partnership
17	LEPP132063		Nazeing	Park Fields and Low Hill Road	Goods Vehicles from B181Epping Road contravening width restriction and accessing Low Hill Road to access Lower Nazeing. They then then have to turn around on Park Fields and cause damage.	£500	Jan 2014	District Cllr	Green	Propose renew 1 sign and additional sign in Low Hill Road and installation of 8 bell bollards to prevent over running. £10,000, but HGV Survey is required to evaluate and identify extent of issue – Estimated preliminary cost £500.

ECC/Epping Forest District LHP - Proposed Scheme List 2014-15 (Version 17)

Ref No.	Scheme code	NEW	Town	Location	Description	Est. Budget	Requested date if known	Requested by	RAG	Status
ONGAR & RURAL DIVISION										
O&R - Minor Schemes										
18	TBC		Stapleford Abbots	B172, Abridge and Stapleford Abbots	Removal of weight restriction. Why needs defining.			Historic scheme list	Red	Likely lead to rat running of London traffic towards the A414 via Ongar. Also the Police cannot enforce the weight restriction on Hook Lane owing to the signage. Officers have looked at the signage and it can not be signed any differently. ECC Legal Department have looked at the TRO and it appears that old Epping TRO needs to be amended to enable enforcement. Awaiting freight management strategy. Cllrs to consider archiving
19	LEPP132035		Stanford Rivers	A113 London Road j/w Shonks Mill Road	Junction improvements. Accidents occur at this location	£210		Parish Council/ Cllr PK	Green	Summer 2013 - VALIDATION - rejected request. A113 is a Priority Route - to reduce the speed limit would be against policy and would require sign-off by Cabinet Member. request. Junction improvements deemed not necessary. HLO to send for re-validation to assess measures to calm traffic/ advance warnings from Ongar coming over the brow. e.g. junction ahead VAS. Validation submitted 19.12.13. NOTE; validated 08/02/14 suggest speed survey to see if suitable for a VAS.
20	TBC		Moreton, Bobbingworth and the Lavers	Bridge Road, Moreton	HGV restriction on bridge			Parish Council	Red	
21	TBC		Moreton, Bobbingworth and the Lavers	Pedlars End	New footway. Needs defining.			Parish Council	Amber	Validation for feasibility study would be required. Cllrs to consider archiving
22	TBC		Ongar	Greensted Road, Chipping Ongar	Two VAS / speed reduction to 30mph			Parish Council	Amber	VAS subject to suitable locations being found. On hold pending effectiveness of forthcoming school flashing signs scheme
23	TBC		High Ongar	A414 Chelmsford Road	Safety review. Accidents at Milestones. Needs defining.			Parish Council	Amber	Validation for feasibility study would be required. Cllrs to consider archiving
24	TBC		High Ongar	Mill Lane	Relocate Not suitable for HGV's sign to Hallsford Bridge Road.			Parish Council	Amber	TRO would need to be amended. Validation would be needed. Cllrs to consider archiving

ECC/Epping Forest District LHP - Proposed Scheme List 2014-15 (Version 17)

Ref No.	Scheme code	NEW	Town	Location	Description	Est. Budget	Requested date if known	Requested by	RAG	Status
25	TBC		Abridge	New Farm Drive opp. j/w Knights Walk	Incorporate verge into narrow carriageway - incorporated into public highway.			Councillor and Parish Council	Amber	Would need to establish if owner happy to give verge over to highway, no response from resident. Cllrs to consider archiving
26	LEPP132036		Ongar	117 High St, Jasmine House	Cars park on pavement close to entrance of 117 High St, restricting access. Investigate feasibility of bollards either side of entrance	£2,500	July 2013	Cllr PK	Green	Scheme Validated 27/01/14 - four cast iron bollards to match existing, two o/s 117 and two O/s Post Office. Could displace parking further down road.
27	LEPP132058		Fyfield	Brickyards layby, Dunmow Rd, CM5 0NW	Request for white lining and signage to prevent lorries etc parking over runways to properties and blocking exit/access		Nov 2013	Cllr MMc	Amber	Scheme validated 22/04/14. There is no evidence of a parking issue, however any obstruction of the highway is a police enforcement matter. Suggest maintenance issue for existing markings.
O&R - Public Rights of Way										
28	LEPP148002	New	Ongar	PRoW Byway 28 - Curtis Mill Lane, Stapleford Abbots	Surface/drainage improvements over 1300m	£155,600	March 2014	PRoW team	Green	New price of £119,616.12. See email for notes
29	LEPP148003	New	Ongar	PRoW Byway 1 - North Lane, Moreton	Surface/drainage improvements over 1000m	£50,000	April 2014	PRoW team	Green	Supported by PRoW team, heavily used PRoW.

ECC/Epping Forest District LHP - Proposed Scheme List 2014-15 (Version 17)

Ref No.	Scheme code	NEW	Town	Location	Description	Est. Budget	Requested date if known	Requested by	RAG	Status
WALTHAM ABBEY DIVISION										
WA - Minor Schemes										
30	TBC		Waltham Abbey	Honey Lane (east of Wood Green Road), Waltham Abbey	Difficult to cross road/Speeding. Speed Control Measures. On PR2 40 mph road - limited frontages several sections. Suggestions for footpath & VAS			Cllrs	Amber	Problem need defining. Suggest site visit, speed survey, validation
31	LEPP132054		Waltham Abbey	Crooked Mile (B194), from junction of Waltham Rd - Marsh Hill & St Leonards Rd to Waltham Abbey	Reduce limit to 40 mph. B194, according to Cllrs, is 50 mph and there have been numerous accidents. (Google shows 60 and 40 as one enters WA but this might have changed since Google mapped it in 2009). PR1 route. PICs in last 3 years: 16 slight 8 serious 1 fatal	£900	Sept 2013	Cllr JL	Green	Scheme validated 08/02/14. New speed limit is already in situ and needs to bed in for 12 months. Crooked Mile has a higher than average daily flow and as a result has higher than average collision data. Network Management will carry out speed survey along the route, suggest £900 costs
32	TBC		Waltham Abbey	Parklands approaching the B194 roundabout	VAS		Sept 2013	Cllrs	Amber	

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